

Workplace Health and Safety Committee Meeting

Minutes

Date of meeting: 26 October 2018

1. Meeting time: 1:00pm in Staff Room
2. Attendance: Helen Mills, Steve Sherlock, Rob Fraser, Wayne Miles (BCE)
3. Apologies: Stephen Montgomery, Bernard Kearney, Craig Alexander
4. Minutes of last meeting (available on web page)
5. Business arising from last meeting minutes
 - Review of pavers in quad – fill loose pavers near canteen with cracker dust – look at new pathways. **Done – still looking at redoing area**
 - Pool – needs filling up to skimmer box and noted that chlorine and glass bottles must not be stored together as in the pool filter shed. **OK**
 - Years 3, 4, 5 & 6 – All railings have now been completed **Done**
 - Loose bricks on the wall near the flagpole **Done**
 - Grate outside Resource Centre missing **To be attended to.**
6. List of Jobs:
 - Gas bottles to be stored in locked cage
 - Suggest order ice neck rolls and hydralyte for sports teacher
 - All OK with walk around. Wayne was happy with what we looked at today.

Agenda items:

Grounds/sheds, Uniform Shop, general walkaround.

Next meeting : Term 1 2019

Meeting closed : 2:30

